

LETTER OF AGREEMENT
between
International Rice Research Institute (IRRI)
and
AVA Development Society (AVADS)

Project description

Project Title:	Improved Crop Management and strengthened Seed supply System for Drought prone rainfed lowlands in South Asia
PLA ID:	C-2017-137
Agreement ID (DRPC Ref #):	A-2013-138 (DRPC2013-146)
Name and address of institution:	AVA Development Society (AVADS) Gopalpur Village Lalpur, Nattore, Bangladesh
Name of IRRI Scientist/Project Leader and contact details:	Dr. Uma Shankar Singh South Asia Regional Coordinator (Stress Tolerant Rice Program) International Rice Research Institute First Floor, CG-Block, NASC Complex, New Delhi, India Tel: +91-11-6676300 Email: u.singh@irri.org
Collaborating NARES scientists/position title/contact details:	Mr. Md. Moklasur Rahman Executive Director Tel: Email: avango2008@gmail.com ; mesbahulh@gmail.com
Project Activities:	AVADS will conduct following activities during Aman 2017: 1) Head to Head demonstration (40 No.) 2) Crop Cafeteria with two exposer visit 3) Data Management and Impact study 4) Seed Storing & Processing for Seed entrepreneur Detailed workplan is attached
Commencement date:	01 April 2017
End date:	31 December 2018
Total budget:	USD 4,000 for FY 2017-18

Reporting Schedule

SN	Due Date	Report Type	Title of Report
1	30th September & 31st March every year	Technical	Narrative Progress Report
2	30th September & 31st March every year	Financial	Liquidation of fund received

Payment Schedule

SN	Currency	Amount	Due Date
1	US Dollar	4,000	100% upon receipt of the signed agreement
	US Dollar	4,000	Total for FY 2017-18

Funds shall be used exclusively for the purpose of implementing the project activity. Within thirty (30) days after completion of the activity, AVADS shall return to IRRI any unutilized funds, which must be reflected in the financial statements. **Financial report must be stated in US Dollars**, following the template as in the attached Annex 1. All Financial reports must be submitted via email to the following email addresses: t.dhoundiyal@irri.org, drpc-irri@irri.org, fpr-reporting@irri.org

First payment shall be processed upon receipt of the signed LOA, subject to availability of funds. Subsequent releases, if any, will be subject to availability of funds from the EC-IFAD, liquidation of at least 75% of the released funds, satisfactory delivery of agreed outputs/milestones, and satisfactory narrative and financial reports.

1. General conditions

- a) Results of the collaborative research will be jointly published in the public interest as mutually agreed upon, and subject to IRRI's Intellectual Property ("IP") guidelines.
- b) The recipient shall keep all the documents and records related to this grant for the period of four years after termination of the grant. IRRI or its duly authorized representative shall, within the project and aforesaid periods, have access to any of recipient's records related to this agreement to monitor and conduct evaluation of operations which may include: a visit by personnel or designee to observe recipient's structure and a review of financial and other records for the purpose of conducting audits.

2. Intellectual Property Conditions

- i. All research materials used in the collaboration will be transferred using Material Transfer Agreements (MTA) that would carefully describe the Material. Further, the transfer of biological materials, including breeding materials and germplasm, will be subject to pertinent biosafety and bioprospecting laws, rules, and regulations. For incoming materials, IRRI may use such materials for non-commercial research and/or education purposes, and in this case, will give full credit to the source of the materials.
- ii. Ownership of any Intellectual Property (hereinafter "IP") developed through this collaborative research will be determined in accordance with applicable law and the IP policy of IRRI. Notwithstanding the foregoing, the Parties have jointly decided that the management of such IP will be in accordance with the CGIAR Principles on the Management of Intellectual Assets; see: <https://library.cgiar.org/bitstream/handle/10947/4486/CGIAR%20IA%20Principles.pdf?sequence=1>

It is understood and agreed that Intellectual Property developed by each Party prior to this collaboration ("Background IP") will remain the Party's sole Intellectual Property. This LOA does not confer any right on the use of IRRI's Background IP.

- iii. IRRI may provide permission to AVADS, upon written request, for the use of the results of the collaborative research for the following purposes:
 - a. for non-commercial research conducted by IRRI ("Research Exemption"); and
 - b. for use in the event of a national or regional food security emergency limited to the duration of the emergency ("Emergency Exemption").
- iv. It is understood and agreed that research materials and/or IP developed through this LOA shall not be used by the AVADS for commercial activity, unless IRRI gives its prior written approval.

3. Confidentiality

- a. A receiving Party (hereinafter "Recipient") shall not disclose Material marked "Confidential" or "Proprietary" to any third party nor use such Confidential Information for any purpose other than that given without written permission from the other Party.
- b. The Recipient shall use the same degree of care to protect Confidential Information received under this Agreement as it uses to protect its own information of a similar nature, but in any event not less than reasonable care under the circumstances.
- c. The Confidential Information shall be excluded from confidentiality if the Recipient can demonstrate that (a) it had possession of the information prior to disclosure; or (b) the information generally is available to the public at the time of disclosure, or becomes generally available, after disclosure, through no fault of Recipient; or (c) Recipient receives the information from a third party having the right to the information and who does not impose confidentiality.

4. Termination

Either Party may terminate this agreement unilaterally by giving notice of its intention to terminate at least thirty (30) days in advance of the intended effective date of termination. The GRANTEE will refund to IRRI the grant funds if GRANTEE terminates this agreement before it expires.

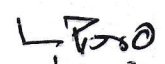
The parties have hereunto affixed their signatures on the dates indicated below to signify their conformity to the conditions set forth in this Letter of Agreement.

For the
International Rice Research Institute (IRRI)


Mr. Alvin Poncin
Head, Donor Relations and Projects Coordination

Date: 4 Sep/17

For the
AVA Development Society (AVADS)


Mr. Md. Moklasur Rahman
Executive Director

Date: 4. Sep. / 17

Table 1. Institution, Collaborating Scientists, Budget, and Reporting Schedule for 2017-18

Amount (US\$)	Funding Source (grant)	PLA ID	Duration	Collaborating scientists at IRRI	Collaborating scientists at AVADS	Reporting Schedule	
						Technical	Financial
Activity: Crop and natural resource management with short duration drought tolerant rice varieties for drought prone area in North Bihar							
USD 4,000 SEED	EC-IFAD A-2013-138 (DRPC2013-146)	C-2017-137	01 April 2017 to 31 March 2018	Dr. Manzoor H. Dar Dr. U.S. Singh	Mr. Md. Moklasur Rahman	30 th September 2017 31 st March 2018	30 th September 2017 31 st March 2018
US\$ 4,000	TOTAL						

Bank information:

Payment for the account of:	AVA DEVELOPMENT SOCIETY
Bank Account Number:	09712100020081
Bank Name:	EXIM BANK LIMITED
Bank Branch Address/Code:	LALPUR BRANCH, NATORE 097
Swift Code:	EXBKBDH

Workplan

Work protocol for AVA, Aman 2017

- ✓ To coordinate the seed entrepreneurs to facilities them at seed business IRRI will provide them (seed production and storage) training and foundation seed.
- ✓ AVA will conduct TWO crop cafeteria with farmers of Rajshahi & Sylhet and also conduct two exposers visit at the time of flowering and ripening stage each cafeteria.
- ✓ AVA will conduct 20 Head to head trail with farmers field compare to their variety. Among them with BRRI dhan56 total 200kg 20 head to head trail.
- ✓ AVA will also collect Head to Head trail data, as per IRRI provided protocol.

#	Activities	Quantity of work	Amount
1	Head to Head demonstration	40	40,000
2	Crop Cafeteria with two exposers visit	2	110,000
3	Manpower for 5 month (20000/-)	1	100,000
4	Data Management and Impact study	One season	18,000
5	Seed Storing & Processing for Seed entrepreneur	2000 kg	16,000
	Total		284,000
	Overhead (10%)		28,400
	Grand Total	BDT	312,400
		USD	4,005